



Small, Minority, and Women-Owned Business Commission (SMWBC)

Thursday, June 25, 2015 3:00 p.m.

City Hall, Mayor and Council Chambers

255 W. Alameda St.

Tucson, AZ

Minutes for 06/25/2015

1. Call to Order/Roll Call

Meeting called to order by Patricia Richardson at 3:00 p.m. Those present and absent were:

Members Present:

Patricia Richardson

Jason Tankersley

Tana Fryer

Shani Stewart 3:55pm

Barney Hilton Murray

Susan Alexander

Doug Jackson

Brian Becksted

Sheldon Fishman

Rebecca Safford

Ken Goodman 3:12pm

Chairperson, Mayor's Office

Vice Chair, Ward 2

Representative, Ward 1

Representative, Ward 1

Representative, Ward 2

Representative, Ward 3

Representative, Ward 4

Representative, Ward 5

Representative, Ward 6

Representative, Ward 6

Non-Voting

Absent:

Ronnie Reyna

Representative, Ward 5

Others Present:

Glenn Grabski

Andy Squire

Traci Shepherd

SMG Management

Economic Development Specialist

AA, Department of Procurement

2. Call to the Audience

Glenn Grabski: SMG Management of TCC

3. Election of Chair and Vice Chair – Andy Squire

Roll Call Vote: passed 9-0

4. Approval of Minutes – Andy Squire

Per Patti, minutes for April and June to be approved during July meeting.

5. Presentation: Management of TCC – Glenn Grabski – SMG Management

Introduction of Glenn and SMG managing of TCC as of October 1, 2014. Facility is multi-purpose. Rio Nuevo and city of Tucson has recently spent \$8m in renovations to include: new seating, re-done restrooms, breezeway, concession stands, 2 Hi-definition video boards. This project is The American Public Works Association 2014 project of the year for structures between \$5m and \$25m for the State of Arizona, Best Projects use of money and is now competing for this nationally. City of Tucson is paying SMG a fee to run the facility.

Shelly: Contract is with the City, how is success judged?

Glenn: Many yearly benchmarks, 96.9% satisfaction rate, budget, etc. Andy: Unique set up, Rio Nuevo owns part as well as the City of Tucson. New website is up and running. Shelly: Positive or negative revenue for the City? Andy: It is a positive. It was costing \$5m for the City to run it and that has been reduced. Shelly: Are there objectives for the \$5m? Glenn: Budget for next year is closer to \$2.3m. Shelly: As part of the annual budget, are there Capitol Improvement plans? Glenn: Yes, event chairs & tables to be replaced, new stage as of June 30. Need a host hotel, otherwise all events will be with local and regional only. TCC needs a hotel to compete for outside bookings. And we have a 10 – 1 year contract. Andy: This is per M/C. Shelly: Each year is a renewal? Glenn: Yes. Patty: Does the current TCC have the capacity? Glenn: It is small, but has potential. Andy: Great food service and quality - Saver. Patricia: Good job done with the Antiques Roadshow fire issue, handled well by staff.

Discussion was held, no action taken.

6. Presentation: COT Charter Changes – Andy Squire

Mayor and Council have approved mayoral parody and change to how management in departments are hired. The appointments are made by the City Manager and are subject to M/C approval, they are non-civil service. Police and Fire have a limited right of appeal. Appointments made by M/C approval can be terminated by the City Manager. They are hireable and fire-able based on performance, based on the Manager and based on M/C. Shelley: Are they grandfathered in or does their status change? Andy: Status change.

Discussion was held, no action taken.

7. Chairperson's Update – Patricia Richardson

Would like to put on the agenda, sending a letter to Marion Hook thanking her for her service. Sat in a meeting with the Home Builders Association and hear from a small developer who has been facing some issues regarding impact fees. Not making changes to use or density. Not sure why the impact fees. Would like to bring him in for a brief presentation. To see where it is appropriate to waive these fees. Add to agenda for July as well as another small business owner who was adding to existing property, and he was charged impact fees. Marion has agreed to keep us updated on Short Term Rentals. Discussion was held, no action taken.

8. Short Term Rental Update – Andy Squire

Mayor is creating an Ad Hoc Committee for Short Term Rental, that will be staffed by Visit Tucson, Rent or Add, Southern Arizona Lodging and Resort, Marion, Pima County and I will be representing the City at the table. Also, Assessor sent out a tax statement to people they could identify that are doing this business and charging them the commercial property tax rate of 19%. Do we create a threshold level, how do we define? In-audible question. Andy: zoning issues, taxing as commercial in a non-commercial area. Less than 29 days.

Discussion was held, no action taken.

9. Small Business Survey Update – Andy Squire

Survey format and 90% complete. Drupple we had has been formatted for a survey. Have SMWBC web page. Cleaned up and simplified existing page. Defining At Large membership, defining Ward membership, link to small business page, defining meetings when and where, agenda, minutes, list of commissioners, link to newsletter, newsletter almost done. Web page is live. Would like more promotion of small business and events thru a City site. Draft survey can add NEW info at the top of the page. In-audible conversation. Survey to build a database. Roll out survey September. Publicize the website in Hot Topics. Donate button: New capacity for citizens to donate to options within the City of Tucson: Arts & Culture, Graffiti Abatement, Animal Care, Civic Events, can make a tax deductible donation to support these type of functions.

Discussion was held, no action taken.

10. SMWBE Web Page – Andy Squire

Have SMWBC web page. Cleaned up and simplified existing page. Defining At Large membership, defining Ward membership, link to small business page, defining meetings when and where, agenda, minutes, list of commissioners, link to newsletter, newsletter almost done. Web page is live. Would like more promotion of small business and events thru a City site. Draft survey can add NEW info at the top of the page. In-audible conversation. Survey to build a database. Roll out survey September. Publicize the website in Hot Topics. Donate button: New capacity for citizens to donate to options within the City of Tucson: Arts & Culture, Graffiti Abatement, Animal Care, Civic Events, can make a tax deductible donation to support these type of functions.

Discussion was held, no action taken.

11. Pima County Small Business Commission Update – Ken Goodman

Presentation by Ajo Chamber of Commerce. JTED: if legislation is not reversed this legislative session, JTED will be history. Legislators are trying to fix this. Passed a resolution for the Board of Supervisors to comment to the legislators, that all JTED's in the state need to be protected. Need to confirm liaison for Pima County Small Business Commission. Patti will cover for a while; maybe do a rotating schedule on a quarterly basis? Shelley: Regarding memorial that the County is going to send to the state legislature. Should we do the same? Ken: I would endorse this. Patti: Do we send the letter to M/C asking them to forward it? Andy: yes, preferably to have M/C adopt this resolution and forward to the state legislature. Patti: Put on agenda for next month.

Discussion held, no action taken.

12. Future Agenda Items – Patricia Richardson

- Approval of Minutes for April and June
- Letter regarding JTED
- Small Business issues – 2 speakers 20 – 30 minutes
- Parking Lots info - August
- SBE/DBE – presentation September?
- Letter to Marion
- Holiday calendar
- Water Shed mgmt. - Water Harvesting presentation
- Master Plan for Business Community
- Impact fees – presentation
- Business License web page

Discussion was held, no action taken.

13. Commission Member Updates

- **Shani:** Ward 1, nothing to report
- **Doug:** Ward 4, Houghton corridor: 22nd to freeway, economic growth, a lot of development, City and County to extend Valencia East to Old Spanish Trail.
- **Barney:** Ward 2, nothing to report
- **Jason:** Ward 2, Cunningham biggest issue: roadwork, causing a lot of traffic problems.
- **Patti:** Mayor's Office, re: impact fees
- **Tana:** Ward 1, a lot happening downtown. Are there city's that have standards in place for economics for a variety of business and residents? There are very different economic entry points, need a plan in place that corresponds with the residential areas.
- **Susan:** Ward 3, mobile truck or vendor permitting – easier accessibility to guidelines. Tradeshow's master license?
- **Rebecca:** Ward 6, nothing to report
- **Shelley:** Ward 6, nothing to report
- **Brian:** Ward 5, nothing to report

Discussion was held, no action taken.

14. Call to the Audience

None

15. Adjournment Meeting adjourned at 4:29 PM. Call to Adjourn: Jason – 2nd Shelley 9-0